



FAIRCHILD

HR

Recruitment Services Exclusively For Small Business

Candidate Skill, Knowledge, and Behavioral Assessment Process

REV. 09/03/2019

Candidate Assessments

We assess every finalist for your position for a broad array of skills, knowledge, and behavioral characteristics.

Review the following list of almost 600 assessment titles and imagine having this information before you conduct an interview.

- ◆ Tell us which titles you wish to use.

OR

- ◆ Ask us to craft a testing protocol for you.

AND

- ◆ We'll also administer the same protocol to one or more of your current staff to establish a benchmark for new hires.

AND

- ◆ At your request, we'll conduct a behavioral assessment of you and the top finalist to help you determine the personality fit.

All assessment costs
are included in our
placement fee

Assessment Titles

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ID# Behavioral Assessments

Please select one title from this category

- 1 Wonderlich Personality Profile
- 2 LifeThrive Behavioral Assessment
- 3 Predictive Index Behavioral Assessment
- 4 Administrative Selector
- 5 Bank Teller Selector
- 6 Sales Manager Selector
- 7 Healthcare Manager Selector
- 8 Hospitality Selector
- 9 Hotel Manager Selector
- 10 Manager Selector

ID# Operations Assessments

- 11 Advanced Spelling
- 12 Algebra
- 13 Analytical Skills
- 14 Arithmetic
- 15 Basic Numeric Conversion
- 16 Basic Office Skills
- 17 Basic Reading Comprehension
- 18 Basic Spelling
- 19 Bookkeeping
- 20 Business Etiquette
- 21 Business Systems Analyst
- 22 Business Writing
- 23 Cash Handling
- 24 Comparison Skills
- 25 Computer Literacy – Advanced

- 26 Computer Literacy – Basic
- 27 Corrective Proofreading – Independent Films
- 28 Corrective Proofreading – Reply Letter
- 29 Corrective Proofreading – Restaurant Review
- 30 Customer Service Mindset Survey
- 31 Email Etiquette
- 32 English as a Second Language
- 33 Following Verbal Instructions [audio]
- 34 Following Written Instructions
- 35 Internet Basics
- 36 Internet Research Skills
- 37 Listening Skills [audio]
- 38 Mailroom Management Skills
- 39 Marketing Fundamentals
- 40 Math Word Problems
- 41 Numeric Proofreading
- 42 Office Abbreviations
- 43 Office Grammar and Spelling
- 44 Office Management Skills
- 45 Office Math Skills
- 46 Office Reasoning Sample - People Management
- 47 Office Reasoning Sample - Problem Solving
- 48 Office Reasoning Sample - Project Event Planning
- 49 Office Reasoning Sample - Project Time Management
- 50 Office Telephone Etiquette
- 51 Practice Typing – General [5 Minutes Onscreen]
- 52 Project Management for IT Professionals
- 53 Project Management Fundamentals
- 54 Proofreader Marks

- 55 Punctuation
- 56 Reading Comprehension
- 57 Sales Concepts
- 58 SAS 9 – Data Analyst
- 59 Shorthand
- 60 Software Quality Assurance
- 61 Software Testing
- 62 Technical Terminology
- 63 Translation Sample – English to French
- 64 Translation Sample – English to Italian
- 65 Translation Sample – English to Portuguese
- 66 Translation Sample – English to Spanish
- 67 Translation Sample – French Canadian to English
- 68 Translation Sample – Italian to English
- 69 Translation Sample – Portuguese to English
- 70 Translation Sample – Spanish to English
- 71 Typing – General [5 Minutes Onscreen]

ID# Human Resources Assessments

- 72 ADP – Payroll
- 73 Healthcare Benefits Knowledge
- 74 Human Resources Basics
- 75 Human Resources Benefits Knowledge
- 76 Interviewing and Hiring Concepts
- 77 JD Edwards
- 78 Payroll Management
- 79 PeopleSoft HRMS
- 80 Recruiting Fundamentals
- 81 Retention

Engineering - Technical Assessments

ID#

- 82 Arithmetic
- 83 Assembly and Matching
- 84 AutoCAD 2009
- 85 AutoCAD 2010
- 86 AutoCAD 2013
- 87 Basic Arithmetic
- 88 Basic CNC
- 89 Basic Electronics
- 90 Basic Industrial Math
- 91 Basic Industrial Skills
- 92 Basic Injection Molding Skills
- 93 Basic Litigation Knowledge
- 94 Basic Reading Comprehension – Light Industrial
- 95 Basic Ruler Reading
- 96 Basic Warehouse Knowledge
- 97 Blueprint Basics
- 98 Blueprint Reading
- 99 Class [A] Automotive Mechanics
- 100 Class [B] Automotive Mechanics
- 101 Class [C] Automotive Mechanics
- 102 Color Identification
- 103 Counting
- 104 Electrical Engineering: Electronics and Communications
- 105 Electrical Engineering: Power and Control
- 106 Electricians
- 107 Electronic Schematics
- 108 English Ruler Reading
- 109 Entry Level Industrial Skills

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- 110 Finish Carpentry
- 111 Flooring Skills
- 112 Food Production
- 113 Forklift Operation
- 114 General Maintenance
- 115 Hazardous Material Handling
- 116 Home Inspection Skills
- 117 HVAC
- 118 Lathe Operator
- 119 Manufacturing Basics
- 120 Map Reading Skills
- 121 Masonry
- 122 Matching – Addresses
- 123 Matching – Alphanumeric List
- 124 Matching – Digit Numeric List
- 125 Matching – Images
- 126 Matching – Industrial Images
- 127 Matching – Numeric
- 128 Matching – Numeric List
- 129 Materials Information System (WHMIS)
- 130 Math and Reasoning Skills
- 131 Mechanical Engineering: Machine and Tool Design
- 132 Mechanical Engineering: Thermodynamics Fundamentals
- 133 Mechanical Reasoning
- 134 Metalworking Skills
- 135 Metric Ruler Reading
- 136 Micrometers and Calipers
- 137 MicroStation V8i
- 138 Milling Machine
- 139 OSHA
- 140 Pick/Pack Ticket
- 141 Plastic Fabrication Skills
- 142 PLC Programming
- 143 Plumbing Quality
- 144 Press Brake Operation
- 145 Print Reading – Construction
- 146 Print Reading – Electrical
- 147 Print Reading – Manufacturing
- 148 Product Packaging Skills
- 149 Quality Assurance Inspection
- 150 Resistor Color Code
- 151 Revit Architecture 2013
- 152 Rough Carpentry
- 153 Safety in the Workplace
- 154 Shipping and Receiving Clerk Skills
- 155 Shop Math
- 156 Soldering
- 157 SolidWorks 2006
- 158 SolidWorks 2012
- 159 SolidWorks 2013
- 160 Spatial Reasoning
- 161 Tools and Fasteners
- 162 Unit Conversion
- 163 Warehouse Safety and Inventory Management
- 164 Weights and Measures [Standard and Metric]
- 165 Welding
- 166 Wholesale Distribution Knowledge
- 167 Woodworking
- 168 Workplace Hazardous Materials Information System (WHMIS)

ID#	Accounting and Finance Assessments
169	Accounting Terminology – Advanced
170	Accounting Terminology – Basic
171	Accounts Payable
172	Accounts Receivable
173	ACCPAC Pro Series
174	Advanced Accounting
175	Auditing
176	Bank Teller Skills
177	Basic Bank Teller Skills
178	Bookkeeping – Professional
179	Budget Aide Skills
180	Budget Officer Skills
181	Business Income Tax
182	BusinessObjects 5 – Client
183	Casualty Insurance – Automobile
184	Commercial Banking Knowledge
185	Commercial Collections
186	Commercial Insurance Knowledge
187	Corporate Tax Accounting
188	Cost Accounting
189	Credit Analyst
190	Credit Management
191	Customer Service Mindset Survey
192	Financial Analysis
193	Financial Management
194	Financial Math
195	Financial Spelling

196	Fixed Assets
197	General Accounting
198	General Ledger Knowledge
199	Great Plains
200	Individual Income Tax
201	International Financial Reporting Standards
202	Investment Management: Equities
203	JD Edwards
204	Loan Officer Skills
205	Loan Processing
206	Loan Underwriting Knowledge
207	MAS 90 – Bookkeeping
208	MYOB Accounting Plus
209	Partnership Tax Accounting
210	Payroll
211	Peachtree 2007
212	PeopleSoft Financials
213	Property Insurance
214	Property Management
215	Purchasing Fundamentals
216	QuickBooks Pro 2015
217	Quicken 2013
218	Reconciliation
219	Sage Line 50 v12
220	Sage MAS 90/200
221	Sage Peachtree Pro 2012
222	SAP for Users
223	Simply Accounting 2010
224	Title Insurance Knowledge

ID#	Legal Assessments
225	Concordance
226	Court Reporting
227	EEOC Compliance
228	Legal Abbreviations
229	Legal Assistant
230	Legal Filing Skills
231	Legal MacPac 2000
232	Legal Spelling
233	Legal Staff Skills
234	Legal Vocabulary
235	Paralegal Skills
236	Patent Prosecution
237	Sexual Harassment
238	Summation Blaze 5.21
239	Summation iBlaze 3.0
240	Typing – Legal [5 Minutes Hardcopy]
241	Typing – Legal [5 Minutes Onscreen]

ID#

Software Assessments

242	.NET Programming - ASP 5.0
243	.NET Programming - C# 5.0
244	ABAP/4 for SAP
245	ACCPAC Pro Series
246	ActionScript 3.0
247	Active Directory
248	Active Directory Domain Services
249	Active Server Pages
250	ADABAS DBA
251	Adabas Natural
252	ADABAS Programming
253	Adobe Acrobat XI
254	Adobe ColdFusion 10
255	Adobe Dreamweaver CS5
256	Adobe Flash CS5 Professional
257	Adobe Flex 3
258	Adobe Illustrator CS6
259	Adobe InDesign CS6
260	Adobe PageMaker 7.0
261	Adobe Photoshop CS6
262	Agile Software Development
263	AION Programming
264	AJAX
265	ANSI SQL
266	Apache Web Server
267	AS/400 Operations
268	Assembler
269	Assembler for IBM Mainframes
270	Basic Wireless Communication

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271	BizTalk Server 2010
272	Borland C++ Builder
273	BroadVision
274	BusinessObjects 5 – Designer
275	BusinessObjects XI Release 2
276	C Programming
277	C++ Programming
278	Cascading Style Sheets 4.0
279	CGI Concepts
280	CICS/COBOL
281	Cisco Networking
282	Cisco Router
283	Citrix for Client Server Applications
284	Citrix MetaFrame
285	Citrix WinFrame
286	Clipper
287	Cloud Computing Core Concepts
288	COBOL
289	COBOL 400
290	COBOL II
291	Code Sample – ASP – File Operations
292	Code Sample – ASP.NET – Date/Time Operations
293	Code Sample – C Sharp – Date/Time Operations
294	Code Sample – C Sharp – File Operations
295	Code Sample – Java – Date/Time Operations
296	Code Sample – Java – File Operations
297	Code Sample – JavaScript – Date/Time Operations
298	Code Sample – JavaScript – File Operations
299	Code Sample – VB Script – Date/Time Operations

300	Code Sample – VB.NET – Date/Time Operations
301	Code Sample – Visual Basic – Date/Time Operations
302	Code Sample – Visual Basic – File Operations
303	Cold Fusion 4
304	Cold Fusion MX 6.1
305	Cold Fusion Scripting and Development
306	ColdFusion MX 7
307	COM/DCOM Development in Delphi
308	COM/DCOM Development in Visual Basic
309	Computer Technician Skills
310	Concordance 10
311	COOL: Gen
312	CORBA
313	Core Java
314	Corel Presentations 9.0
315	Corel Quattro Pro 9.0
316	Crystal Reports 14.1
317	Data Architecture
318	Data Communications Concepts
319	Data Mining Concepts
320	Data Modeling Concepts
321	Data Warehousing Concepts
322	DB2 5.x DBA
323	DB2 Developer
324	DB2 v.8 Mainframe DBA
325	DB2 v.8 UDB DBA
326	Delphi 5
327	Desktop Publishing Theory Skills
328	DHTML

329 Dreamweaver 8
330 E-Commerce Concepts: Deployment
331 EDI (Electronic Data Interchange)
332 Enterprise JavaBeans [EJB]
333 Enterprise JavaBeans 3 [EJB3]
334 Ethernet Networking
335 FileMaker Pro 6
336 FORTRAN 77/90
337 GroupWise 5.x
338 Gupta Centura
339 HTML 5
340 HTML Webmaster
341 IBM AIX 5.1 Administrator
342 IMS
343 iNet+
344 Informatica
345 Informatica Cloud
346 Informix
347 Internet Security
348 J2EE
349 J2SE
350 Java EE 7
351 Java Enterprise Development
352 Java Entry Level
353 Java Hibernate 4.3
354 Java SE 8
355 Java Server Faces (JSF) 2.0
356 Java Server Pages
357 Java Servlets
358 Java Servlets 3.0
359 Java Swing

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360 JavaScript
361 JCL
362 jQuery 1.7
363 LAN Concepts
364 LAN Hardware
365 Linux Administration
366 LoadRunner 9
367 Logical Reasoning – Deduction
368 Logical Reasoning – Mathematical
369 Lotus Domino 6 for Developers
370 Lotus Freelance Graphics Millennium
371 Lotus Notes 5.0 for Developers
372 Lotus Notes 8.5 for Users
373 Lotus Notes Administration
374 Lotus Notes R5
375 Macintosh Basics OS 9
376 Macintosh Technician OS X
377 Macromedia Director MX 2004
378 Macromedia Flash 5
379 Macromedia Flash Professional 8
380 MAS 90 – Bookkeeping
381 Microsoft Access 2013
382 Microsoft Access 2013 for Developers
383 Microsoft Excel 2013 – Normal User
384 Microsoft Excel 2013 – Power User
385 Microsoft Excel 2013 – Whole Test
386 Microsoft Exchange Server 2013 Administration
387 Microsoft Internet Explorer 10
388 Microsoft Internet Information Server [IIS]4.0

389 Microsoft Internet Information Services [IIS] 7.0
390 Microsoft Office 2013 Help Desk
391 Microsoft Office XP Help Desk
392 Microsoft Office XP Integration
393 Microsoft Outlook 2013
394 Microsoft PowerPoint 2013 – Normal User
395 Microsoft PowerPoint 2013 – Power User
396 Microsoft PowerPoint 2013 – Whole Test
397 Microsoft Project 2010 Professional
398 Microsoft Project 2013
399 Microsoft Publisher 2013
400 Microsoft SharePoint 2010 for Administrators
401 Microsoft SharePoint 2010 for Developers
402 Microsoft SharePoint 2013 for Administrators
403 Microsoft Site Server 3.0
404 Microsoft Systems Management Server 2.0 [SMS]
405 Microsoft Transaction Server
406 Microsoft Visio 2013
407 Microsoft Visual Studio 2015
408 Microsoft Windows 2012 Server Administration
409 Microsoft Windows Vista Technical Skills
410 Microsoft Windows XP Technical Skills
411 Microsoft Word 2013 – Normal User
412 Microsoft Word 2013 – Power User
413 Microsoft Word 2013 – Whole Test
414 MVS
415 MYOB Accounting Plus
416 MySQL
417 Netscape Webserver
418 Network Administration

419	Network Security		479	SPSS
420	Network Virtualization		480	SQA Robot
421	Network-Attached Storage (NAS)		481	SQL Entry Level
422	Novell Directory Services		482	SQL for Client-Server Applications
423	Novell NetWare 5.x		483	SQL for Desktop Applications
424	Object Oriented Programming [OOP]		484	SQL Server 2014 DBA
425	Object PAL 5.0		485	SQL Server 2014 for Developers
426	OLAP Concepts		486	SQL Server 2014 Integration Services
427	Oracle 11g Release 2 DBA		487	SQL Server 2014 Reporting Services
428	Oracle 11g Release 2 for Developers		488	SQL Server Integration Services
429	Oracle 11i DBA		489	SQL Server Reporting Services
430	Oracle 12c DBA		490	Storage Area Network (SAN)
431	Oracle 12c for Developers		491	Summation Blaze 5.21
432	Oracle Applications DBA		492	Sybase 12
433	Oracle E-Business Suite R12 – Technical		493	Sybase DBA
434	Oracle Essbase 11		494	Sybase Developer
435	Oracle Financials 11		495	Technical Support – IT/Network
436	Oracle Forms 10g		496	Technical Support Processes
437	Paradox Application Language 4.0		497	Telecommunications
438	Pascal		498	TestDirector 8.0
439	Peachtree 2007		499	Transact SQL
440	Peachtree Accounting 2003		500	UML
441	PeopleCode 8.5		501	UNIX Administrator
442	PeopleSoft 9 DBA		502	UNIX Programming
443	PeopleSoft 9 Developer		503	UNIX Shell Programming
444	Perl 5		504	UNIX Users
445	Perl 6		505	VBScript
446	PHP 5.3		506	Visual Basic 9.0
447	PL/SQL		507	Visual C++ 2010
448	PowerBuilder 10		508	Visual C++ 4.0
449	Procedures		509	Visual C++ 6.0
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		450		450
			Programming Concepts	
		451	Project Management for IT Professionals	
		452	Python 3.5	
		453	QuarkXPress 9	
		454	QuickBooks Pro 2013	
		455	Quicken 2013	
		456	QuickTest Professional 9	
		457	Rational Rose	
		458	Relational Database Design [RDBMS]	
		459	RPG III	
		460	RPG IV [RPG LE]	
		461	Ruby 1.8	
		462	Ruby 1.9	
		463	Ruby on Rails 3.0	
		464	Sage Line 50 v12	
		465	Sage MAS 90/200	
		466	Sage Peachtree Pro 2012	
		467	SAP Database	
		468	SAS 6 – IT Professional	
		469	SAS 8.2	
		470	SAS 9.3	
		471	SCO Unix for Administrators	
		472	SCO Unix for Users	
		473	Service-Oriented Architecture (SOA)	
		474	Siebel 7	
		475	Simply Accounting 2010	
		476	Smalltalk	
		477	Solaris 10 Administrator	
		478	Spring Framework 4.0	

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- 510 Visual FoxPro 8
- 511 Visual InterDev 6.0
- 512 Visual J++ 1.1
- 513 Visual J++ 6.0
- 514 VMware ESX 4.1
- 515 VMware Workstation 7
- 516 WAN Architecture
- 517 Web Commerce Security
- 518 WebLogic Portal 7.0
- 519 WebLogic Server 12C
- 520 WebLogic Server 7.0
- 521 WebSphere 4.0
- 522 WebSphere Application Server 7
- 523 WebSphere MQ V5
- 524 WinRunner 7.6
- 525 Wireless Networking
- 526 XML
- 527 XWindow Systems

ID#

Healthcare Assessments

- 528 Age Appropriate Testing
- 529 Bloodborne Pathogens – Infection Control
- 530 Cultural Diversity
- 531 Dental Assistant
- 532 Dental Hygienist
- 533 Dosage Calculation
- 534 General Pharmaceutical Knowledge
- 535 HBV – Infection Control/Vaccination
- 536 Healthcare Industry Terminology
- 537 HIPAA Administration

- 538 HIPAA Clinical Staff
- 539 JCAHO
- 540 LPN/LVN
- 541 Medical Assistant – Advanced
- 542 Medical Assistant – Basic
- 543 Medical Billing (CMS–1500)
- 544 Medical Billing (UB–04)
- 545 Medical Billing Knowledge
- 546 Medical Claims Processing
- 547 Medical Collections
- 548 Medical Office Personnel Skills
- 549 Medical Receptionists
- 550 Medical Records Coding [CPT]
- 551 Medical Records Coding [ICD 10]
- 552 Medical Records Coding [ICD –9]
- 553 Medical Records Legal Issues
- 554 Medical Spelling
- 555 Medical Terminal Digit Filing
- 556 Medical Terminology – Abbreviations
- 557 Medical Terminology – Cardiovascular System
- 558 Medical Terminology – Dental
- 559 Medical Terminology – ER
- 560 Medical Terminology – Gastrointestinal
- 561 Medical Terminology – General
- 562 Medical Terminology – Integumentary System
- 563 Medical Terminology – Musculoskeletal
- 564 Medical Terminology – Nervous System
- 565 Medical Terminology – Oncology
- 566 Medical Terminology – Ophthalmology

- 567 Medical Terminology – Pediatrics
- 568 Medical Terminology – Pharmacology
- 569 Medical Terminology – Prefixes/Suffixes/Combining Forms
- 570 Medical Terminology – Psychiatry
- 571 Medical Terminology – Radiology
- 572 Medical Terminology – Reproduction
- 573 Medical Terminology – Respiratory
- 574 Medical Terminology – Root Words
- 575 Medisoft
- 576 Nurse Practitioner
- 577 Nursing – Critical Care
- 578 Nursing – ER
- 579 Nursing – OR
- 580 Nursing Assistant
- 581 Occupational Therapy
- 582 OSHA
- 583 Pharmaceutical Terminology
- 584 Phlebotomy
- 585 Physical Therapy
- 586 Physician Assistant
- 587 Practice Typing – Medical [5 Minutes Onscreen]
- 588 Radiologic Technologist
- 589 Registered Nurse (RN)
- 590 Respiratory Therapy
- 591 Spanish Medical Terminology – General
- 592 Spanish OSHA
- 593 Surgical Technology
- 594 Typing – Medical [5 Minutes Onscreen]